

**CORPORATE ACCESS NUMBER: 5014598022**

**Alberta**

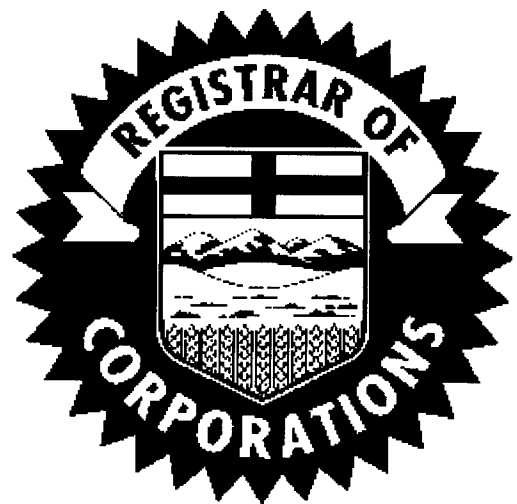
**SOCIETIES ACT**

**CERTIFICATE**

**OF**

**INCORPORATION**

**SWISS CULTURAL SOCIETY OF CALGARY  
WAS INCORPORATED IN ALBERTA ON 2009/03/18.**



# INCORPORATE SOCIETY - Registration Statement

**Alberta Registration Date: 2009/03/18**

**Corporate Access Number: 5014598022**

**Service Request Number:** 12906140  
**Society Name Type:** Named Society Name  
**Society Name:** SWISS CULTURAL SOCIETY OF CALGARY

## REGISTERED ADDRESS

**Street:** BOX 75056 WESTHILLS RPO  
**Legal Description:**  
**City:** CALGARY  
**Province:** ALBERTA  
**Postal Code:** T3H 3M1

## RECORDS ADDRESS

**Street:** 119 RIVERVIEW CIRCLE SE  
**Legal Description:**  
**City:** CALGARY  
**Province:** ALBERTA  
**Postal Code:** T2C 4K1

## ADDRESS FOR SERVICE BY MAIL

**Post Office Box:**  
**City:**  
**Province:**  
**Postal Code:**  
**Internet Mail ID:**

**Fiscal Year End:** 12/31  
**CAN of Entity Providing Undertaking:**  
**Undertaking Date:**

**Future Dating Required:**  
**Registration Date:** 2009/03/18

---

## Attachment

Attachment Type	Microfilm Bar Code	Date Recorded
-----------------	--------------------	---------------

Bylaws	10000907105268843	2009/03/18
Notice of Address	10000307105268841	2009/03/18
Nuans	10000407105268845	2009/03/18
Application	10000107105268842	2009/03/18

**Registration Authorized By: FRANZI STEPHEN  
PRESIDENT**

**FILED 201**  
**MAR 18 2009**  
 Registrar of Corporations  
 Province of Alberta

**Notice of Address or Notice of  
 Change of Address**

Business Corporations Act  
 Section 20

1. Name of Corporation

2. Corporate Access Number

SWISS CULTURAL SOCIETY OF CALGARY	
-----------------------------------	--

3. Address of Registered Office (P.O. Box number can only be used by a Society)

Street	City / Town	Province	Postal Code
BOX 75056 WESTHILLS RPO	CALGARY	AB	T3H 3M1

OR

Legal Land Description	Section	Township	Range	Meridian

4. Records Address (P.O. Box number cannot be used)

Street	City / Town	Province	Postal Code
119 RIVERVIEW CIRCLE SE	CALGARY	AB	T2C 4K1

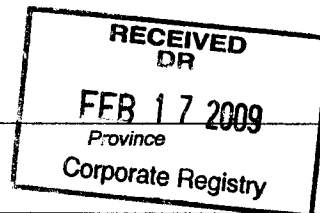
OR

Legal Land Description	Section	Township	Range	Meridian

5. Address for Service by Mail (if different from Item 3)

NOTE: If this is a change, please read instructions carefully.

Post Office Box Only	City / Town	Province	Postal Code



*[Handwritten Signature]*

Authorized Signature  
 (for societies and non-profit companies only)

FRANZI STEPHEN

Name of Person Authorizing (please print)

12 FEB 2009

Date

403 236 8744

Telephone Number (daytime)

PRESIDENT

Identification

(not applicable for societies and non-profit companies)

Title (please print)

This information is being collected for the purposes of corporate registry records in accordance with the Business Corporations Act. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for the Alberta Government, Box 3140, Edmonton, Alberta T5J 2G7, (780) 427-7013.

We, the undersigned, declare that we desire to form a society under the Societies Act, and that:

- The name of the society is: SWISS CULTURAL SOCIETY OF CALGARY
- The objects of the society are: (check (✓) all that apply and add any additional objects in the space provided)
  - To provide for the recreation of the members and to promote and afford opportunity for friendly and social activities.
  - To acquire lands, by purchase or otherwise, erect or otherwise provide a building or buildings for social and community purposes.
  - To encourage and promote amateur games and exercises.
  - To provide a meeting place for the consideration and discussion of questions affecting the interests of the community.
  - To carry on a literary and debating club for the discussion of topics of general interest, and to encourage the practice of public speaking among its members.
  - To procure the delivery of lectures on social, education, political, economic and other subjects, and to give and arrange musical and dramatic entertainments.
  - To establish and maintain a library and reading room.
  - To provide all necessary equipment and furniture for carrying on its various objects.
  - To provide a centre and suitable meeting place for the various activities of the community.
  - Generally to encourage and foster and develop among its members a recognition of the importance of agriculture in the national life.
  - To sell, manage, lease, mortgage, dispose of, or otherwise deal with the property of the society.

**Additional Objects:**

TO MAINTAIN AND PROMOTE SWISS HERITAGE, CULTURE AND FOLKLORE AMONG ITS MEMBERS

RECEIVED DR FEB 17 2009 Corporate Registry		Dated <u>FEB 12, 2009</u>	
Signature: <u>F. Franz</u>	Address: (including postal code) <u>119 RIVERVIEW CIRCLE SE CALGARY, AB T2C 4K1</u>	FILED 201 MAR 18 2009 Registrar of Corporations Province of Alberta	
Print Name: <u>FRANZI STEPHEN</u>	Address: (including postal code) <u>3615-21 STREET SW CALGARY AB T3E 1S4</u>		
Signature: <u>V. Massey</u>	Address: (including postal code) <u>3236 BARR ROAD NW CALGARY AB T2L 1M8</u>		
Print Name: <u>KATHY MASSEY</u>	Address: (including postal code) <u>120 BRACEBRIDGE CRES. SW CALGARY AB T2N 0Y7</u>		
Signature: <u>M. Ritzer</u>	Address: (including postal code) <u>35 CEDARBROOK WAY SW CALGARY AB T2W 3Y2</u>		
Print Name: <u>MARLANNE RITZER</u>	Address: (including postal code) <u>119 RIVERVIEW CIRCLE SE CALGARY AB T2C 4K1</u>		
Signature: <u>E. Peterer</u>	Address: (including postal code) <u>119 RIVERVIEW CIRCLE SE CALGARY AB T2C 4K1</u>		
Print Name: <u>ELSBETH PETERER</u>			
Signature: <u>Chris Schmid</u>	Address: (including postal code) <u>119 RIVERVIEW CIRCLE SE CALGARY AB T2C 4K1</u>		
Print Name: <u>CHRIS SCHMID</u>			
<b>WITNESS</b>			
Signature: <u>Janny Stephen</u>	Address: (including postal code) <u>119 RIVERVIEW CIRCLE SE CALGARY AB T2C 4K1</u>		
Print Name: <u>JANNY STEPHEN</u>			

This information is being collected for the purposes of corporate registry records in accordance with the Societies Act. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for the Alberta Government, Box 3140, Edmonton, Alberta T5J 2G7, (780) 427-7013.

**SWISS CULTURAL SOCIETY OF CALGARY - BY-LAWS**

**12 February 2009**

**FILED 201**

**MAR 18 2009**

Registrar of Corporations  
Province of Alberta

**ARTICLE 1**

**NAME**

This Society shall be known as "SWISS CULTURAL SOCIETY OF CALGARY"

**ARTICLE 2**

**LOCATION**

"SWISS CULTURAL SOCIETY OF CALGARY" shall have its seat in the City of Calgary in the Province of Alberta. The SWISS CULTURAL SOCIETY shall be registered under the Societies Act of the Province of Alberta.

**ARTICLE 3**

**AFFILIATION**

The Society and its members can promote affiliation with any other Swiss Societies or other organizations.

**ARTICLE 4**

**MEMBERS & MEMBERSHIP**

The Society is open to anyone interested - membership consists of:

- a. **SINGLE MEMBERSHIP** - any individual eighteen years of age or over.
- b. **FAMILY MEMBERSHIP** - husband and wife, or single parent, or common-law couples, or guardians and their children up to the age of eighteen.
- c. **HONORARY MEMBERSHIP** - a free lifetime membership for members sixty five years of age and over who have served in the executive of the Society or for other extenuating circumstances. Honorary members will be recommended for acceptance at the Annual General Meeting.
- d. **FREE ONE YEAR MEMBERSHIP** - granted by the Executive to anyone over the age of eighteen, for special assistance given to the Society or for other extenuating circumstances.
- e. **SENIOR MEMBERSHIP** - a member sixty-five years of age or over.

**ARTICLE 5**

**CANCELLATION/REJECTION OF MEMBERS**

The Executive Committee shall have the right to expel any member who becomes guilty of an act, which is or could be detrimental to the good of the Society.

**ARTICLE 6**

**MEMBERSHIP FEES**

The Executive Committee shall decide the deadline for renewals of membership fees.

**ARTICLE 7**

**CHANGES OF MEMBERSHIP FEES**

Membership fees may be changed at any time, after a resolution has been passed at the Annual General Meeting, without notice of motion in the invitation to the Annual General Meeting. Such new rates shall apply to all payments made for membership for the upcoming year, and until a new resolution is passed.

**ARTICLE 8**

**EXECUTIVE**

The Executive Committee shall represent the entire membership to outsiders in an official capacity, as well as maintain internal order. It shall decide and act upon all matters properly related to the Society's activities and/or matters, which are not stated in the By-Laws. The Executive Committee is responsible to the membership for all transactions of the Society's business. The executive Committee can delegate part of its authority to sub-committees. Any member in good standing shall be eligible for any position of office within the Society.

- a. President
  - b. Vice-President
  - c. Treasurer
  - d. Secretary
  - e. Two (2) Auditors
  - g. Such other officers as may be elected from time to time
- Any position can temporarily be combined.

**RECEIVED  
DR**

**MAR 18 2009**

**Corporate Registry**

**ARTICLE 9**     **REMUNERATION**

Unless authorized at any meeting and following notice of same has been given; no officer or member of the society shall receive any remuneration for his/her services.

**ARTICLE 10**    **NUMBER OF EXECUTIVES**

The number of persons in the Executive Committee may be increased or decreased with the approval of the membership at an Annual General Meeting or a Special General Meeting.

**ARTICLE 11**

In the event of a member leaving the Executive during the term of office, the President shall appoint a temporary replacement for any member on the Executive Committee. In the event that the president resigns or is incapable of performing his/her duties any longer, a Special General Meeting shall be called by the secretary to elect a new president.

**ARTICLE 12**    **EXECUTIVE JOB DESCRIPTIONS**

**a. PRESIDENT**

- Responsible for calling and then advising (in writing) all meetings, ten days in advance.
- Shall preside at every Executive or General Meeting; or has the Vice-President act on his/her behalf during his/her absence.
- Supervises and co-ordinates all aspects of operating the Society in the best interest of the Society.

**Supervision**

- All business handled on behalf of the Society's name.
- Treasurer's accounting reports.
- Secretary's Minutes.
- Final preparation of social events.
- Media contents.

**Co-ordinate**

- Various tasks and functions within the Executive.

**b. VICE-PRESIDENT**

- Assists the President and acts on his behalf when necessary.

**c. TREASURER**

- Responsible for all incoming and outgoing monies.
- Responsible for keeping accounting records of all financial transactions (tasks include: collection of membership dues; maintaining current membership list).

**d. SECRETARY**

- Responsible for recording of the Minutes and maintaining these records.
- Responsible for all incoming and outgoing correspondence and maintaining these files.
- Responsible for keeping all secretarial records of the Society.
- Organizes meeting locations.
- Responsible for the maintenance of all Society assets.

**ARTICLE 13**    **AUXILIARY COMMITTEES**

Permitted among members (for activities not necessarily connected with the Society, i. E: choir, sports activities, etc.) however, permission must be obtained from the Executive Committee in order to operate under the name of "SWISS CULTURAL SOCIETY OF CALGARY". Also, these committees shall have no claim on the treasury except for such amounts as the Society may, from time to time, make available to them and for which they

shall be accountable for to the Executive Committee.

#### **ARTICLE 14**    **BRANCH SOCIETIES**

The Society may establish one or more branch societies.

A branch society shall have the powers, now exceeding the powers of the society, that the society may from time to time confer.

When the Society establishes a branch society, it shall send immediately to the registrar a notice setting out

- a) the date on which the branch society was authorized
- b) the title locality and powers of the society
- c) any other information the registrar requires

and the Society shall likewise notify the registrar when a branch ceases to exist.

At the present time, the branch societies include Jassgroup Trumpf Buur, Theatergruppe Heimatstil, Swiss Canadian Volleyball Club, Children's Choir, Seniors Group.

#### **ARTICLE 15**    **MEETINGS**

The Society's business shall be transacted at the following meetings:

- a. Annual General Meeting
- b. Special General Meeting.
- c. Meetings of the Executive Committee.

#### **ARTICLE 16**    **VOTING**

- a. Any business other than elections shall be decided upon by a physical show of hands, except if a motion for a secret ballot is presented and has been duly "moved, seconded and approved". Voting must be done in person and not by proxy nor in any other form.

Only members in good standing (i. E: members who have not withdrawn, nor been suspended or expelled) are permitted to participate and actively vote.

##### **ELIGIBLE VOTE**

**Single membership** - one vote.

**Family membership** - two votes.

**Honorary membership** - single = one vote; family = two votes.

**Free one year membership** - single = one vote; family = two votes.

**Senior membership** - single = one vote; family = two votes.

#### **ARTICLE 17**    **CONDUCT OF MEETINGS**

Except as otherwise provided for in the By-Laws, all meetings shall be conducted in acceptance and in accordance with Canadian Parliamentary Procedure. In the event of any dispute in this regard, the Chairman of the meeting will decide the outcome of the issue. Such a decision, however, may be over-ruled at any time by a resolution duly accepted at the meeting.

#### **ARTICLE 18**    **ANNUAL GENERAL MEETING**

The Society shall hold an Annual General Meeting in the first quarter of each year. Due notice in writing must be given to the last known address of each member in good standing no less than one (1) month in advance. At this meeting, yearly reports from the executive members will be presented.

At this meeting, the new Executive shall be elected for the upcoming year.

#### **ARTICLE 19**    **SPECIAL GENERAL MEETING**

Meetings for the Society may be called at any time by the Secretary and upon the instructions of the President, by notice in writing to the last known address of each member in good standing, no less than ten (10) days in advance.

A Special General Meeting shall be called by the President upon his receipt of a petition signed by not less than one third of the members in good standing, setting forth explicit

reason/reasons for calling such meetings.

Notices of these meetings are to be sent in writing in the same manner as indicated in this Article.

**ARTICLE 20**    **QUORUM**

- a. Eleven (11) members in good standing shall constitute a Quorum at the Annual General Meeting and the Special General Meeting.
- b. Half of the Executive Committee plus one shall constitute a quorum at executive meetings. The President shall have the tie-breaking vote.

**ARTICLE 21**    **AUDITING**

The books (accounts and records of the Treasurer) shall be subject to audit at least once each year by a duly qualified accountant or, by two members of the Society elected for this purpose at the Annual General Meeting. A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor/auditors at the Annual General Meeting of the Society. December 31 of each year shall be considered the end of a fiscal year for the Society.

**ARTICLE 22**    **BOOK INSPECTION**

The books and any records of the Society can be inspected by any member within the Society at the Annual General Meeting provided for herein, or at any time upon giving reasonable notice and arranging a mutually satisfactory time to the officer/officers having charge of same. Each member of the Executive shall, at all times, have access to these books and records.

**ARTICLE 23**    **NOMINATION COMMITTEE**

Two (2) members in good standing are to be elected at the Annual General Meeting to organize the election for the upcoming meeting.

**ARTICLE 24**    **RESIGNATION OF EXECUTIVE**

Any member of the Executive not wishing to stand for another term must submit his resignation in writing, to the President and the Nomination Committee not later than December 31 or one month before the Annual General Meeting, whichever ever comes first.

**ARTICLE 25**    **BORROWING POWER**

For the purpose of carrying out its objectives, the Society may borrow, raise or secure the payment of money in such manner as it sees fitting and in particular, by the issuance of debentures. This power shall be exercised only under the authority of the Society and in no case shall debentures be issued without the sanction of a special resolution of the Society.

**ARTICLE 26**    **SIGNING AUTHORITY**

All documents including bank documents, but excluding general correspondence, shall be signed by any two of the following executives: President, Secretary or Treasurer.

**ARTICLE 27**    **BY-LAWS**

The By-Laws may only be rescinded, altered or added by special resolution of members at the Annual General Meeting and by members in good standing.

Any member in good standing shall have the right to propose any such changes, however, only changes submitted in writing, in the form of "Notice of Motion" to the Executive before November 15th will be considered.

**ARTICLE 28**    **DIRECTORS**

The society will not have any directors.

**ARTICLE 29**    **SOCIETY SEAL**

The society will not adopt a society seal.

**ARTICLE 30**    **RESIGNATION OF MEMBERS**

Any member wishing to resign their membership will do so in writing.

**ARTICLE 31**    **REMOVAL OF OFFICER**

Any officer, upon a majority vote of all members in good standing, may be removed from office for any cause which the society may deem reasonable.

**ARTICLE 32**    **DISSOLUTION**

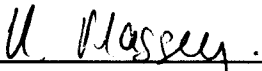
The Society shall not be dissolved as long as eleven (11) members vote for the continuation of the Society. Any motion for dissolution shall be subject to the same formalities as those applying for a motion of amendment or change to the By-Laws.

Dated, 12 February 2009 in Calgary, Alberta – Revised 12 March 2009

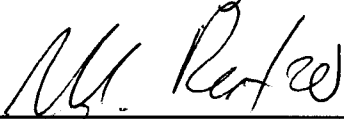
Fränzi Stephen  
119 Riverview Circle SE  
Calgary, AB T2C 4K1

  
\_\_\_\_\_

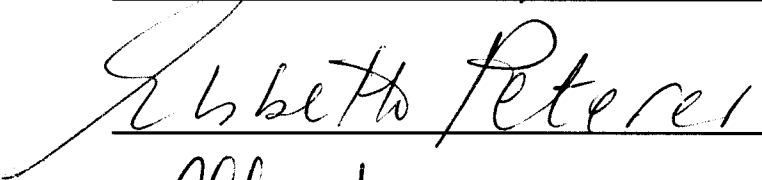
Kathy Massey  
5615 – 21 Street SW  
Calgary, AB T3E 1S4

  
\_\_\_\_\_

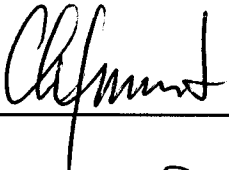
Marianne Rutzer  
3236 Barr Road NW  
Calgary, AB T2L 1M8

  
\_\_\_\_\_

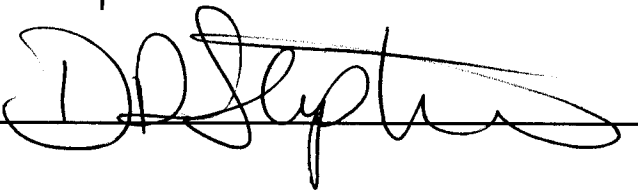
Elsbeth Peterer  
120 Bracebridge Crescent SW  
Calgary, AB T2W 0Y7

  
\_\_\_\_\_

Chris Schmid  
35 Cedarbrook Way SW  
Calgary, AB T2W 3Y2

  
\_\_\_\_\_

Witness:  
Danny Stephen  
119 Riverview Circle SE  
Calgary, AB T2C 4K1

  
\_\_\_\_\_